

Business Manager

\$28.00/hour



About Us

Southside Blooms is a farm-to-vase florist on the Southside of Chicago, providing unique and fashion-forward arrangements while maintaining an uncompromising dedication to both the environment and our surrounding communities. Our urban chic designs draw from the resources and creative inspiration of the inner city—where all our blooms are grown. Every purchase directly contributes to job creation for at-risk youth and young adults in some of Chicago's toughest neighborhoods. Our flowers are beyond organic because we use ZERO pesticides, herbicides, or synthetic fertilizers, while these toxic chemicals are standard for the rest of the industry.

We are seeking a talented and experienced Business Manager to join our team. As a Business Manager, you will be responsible for overseeing all aspects of the floral department, including managing inventory, creating floral arrangements, providing exceptional customer service, and overseeing sales efforts. The ideal candidate will have a passion for floral and event design, strong leadership skills, and the ability to thrive in a fast-paced retail environment. If you are a creative individual with a passion for flowers and possess strong leadership skills, we would love to hear from you. Join our team as a Business Manager and contribute to creating memorable experiences for our customers through beautiful floral arrangements.

Responsibilities

- Lead a team of florists in creating beautiful and innovative floral arrangements for our customers. Develop new designs and techniques to keep our offerings fresh and exciting.
- Oversee all aspects of the production process, including client relations, event preparation, arrangement assembly, and packaging. Ensure that all products meet our quality standards and are delivered on time.
- Provide ongoing feedback and support to help employees improve their skills and reach their full potential.
- Conduct regular inspections of finished products to ensure that they meet our quality standards. Address any issues or concerns promptly to maintain customer satisfaction.
- Collaborate with different teams to fulfill orders and address customer inquiries or complaints. Strive to exceed customer expectations at every opportunity.
- Monitor inventory levels and place orders needed to maintain adequate stock.
- Minimize product loss and ensure that all flowers are used efficiently.
- Other duties performed, as assigned.

Qualifications

- 3+ years of experience in floral design or event management.
- Strong knowledge of floral varieties, care techniques, and design principles.
- Excellent leadership and communication skills.
- Ability to work effectively in a fast-paced environment.
- Attention to detail and a commitment to quality.
- Creative flair and a passion for innovation.

Benefits

- Health Insurance
- Dental Insurance
- Paid Time Off

Southside Blooms is an equal opportunity employer, and we value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.